



**UNSW**  
SYDNEY

Australia's  
Global  
University

# Built Environment

BLDG2022

Procurement & Contract Administration



Course Outline – Term 3, 2020

## Disclaimer

Information within this document is subject to change. The full and most accurate course outline will be available in Moodle closer to the start of the term in which the course is offered.

## 1. COURSE STAFF

<b>Course Contact</b>	Leo Ferro
<b>Email</b>	<a href="mailto:l.ferro@unsw.edu.au">l.ferro@unsw.edu.au</a>

## 2. COURSE DETAILS

<b>Credit Points</b>	6 units of credit (uoc)
<b>Workload</b>	Approx. 150 hours including class contact hours, weekly individual and group online learning activities, readings, class preparation, and assessment activities.
<b>Teaching Times and Location</b>	Find details in timetable <a href="http://www.timetable.unsw.edu.au">http://www.timetable.unsw.edu.au</a>

## Description

The course introduces students to procurement methods and the practice of construction contract management. Students will explore different options for project delivery and options for contract and contract price. Students will also examine the common methods covered in the general condition of a major construction contract, including (but not limited to) practical completion, extension of time, liquidated damages, latent conditions, delay costs, bonus and variation clauses. Further, the purpose and application of security of payment legislation for the construction industry will also be investigated.

## Aims

The aims of this course are as follows:

- Apply knowledge of procurement methodology and processes by bringing together theory and professional practice of procurement management;
- Utilise the skills required to prepare a package for tender, evaluate and award that package;
- Demonstrate an understanding and basic skills for contract administration within the project environment.

## Course Learning Outcomes (CLOs)

At the successful completion of this course, you will be able to:

1. Evaluate theories of procurement management in its application to professional practice of construction project management.
2. Apply theories of procurement management to professional practice of construction project procurement management and contract administration.
3. Critically assess the request for tender process.
4. Demonstrate the ability to work constructively as part of a construction project procurement team and or contract administration team.

## 3. ASSESSMENT

Assessment task	Weight	CLOs Assessed
1. Test - In-class Online Quizzes	20%	1, 2, 3
2. Assignment - Case-based group assignment Presentation	30%	1, 2, 3, 4
3. Examination - Final exam	50%	1, 2, 3, 4

## 4. COURSE IMPROVEMENT AND FEEDBACK

Feedback from students is an integral part of improving courses and teaching approaches. One of the primary mechanisms of feedback is myExperience, which we strongly urge all students to complete at the end of term. Course convenors use the feedback to make ongoing improvements to the course. This is communicated in Moodle in the myFeedback Matters page.