Enrolment Information for New Students

Undergraduate Students

*Students entering first year*

Students beginning their first year of study can enrol online through [my.unsw](http://my.unsw.edu.au). All first year students enrol in a standard set of courses according to their degree program. To see which courses you should enrol in, please refer to the program listing in the [UNSW Online Handbook](http://www.unsw.edu.au). If you require assistance, please contact the BE Student Centre on 02 9385 4799 or email us through [fbe@unsw.edu.au](mailto:fbe@unsw.edu.au). You are also welcome to visit us in person. The Student Centre is open from 8.30am to 5.30pm, Monday to Friday. We are located on the ground floor of the Red Centre building, West Wing – adjacent to the main faculty building.

Advanced Standing Students

Sometimes called ‘credit transfer’, advanced standing is recognition of prior study at a university or TAFE.

If you have completed previous tertiary studies in a [relevant field](http://www.unsw.edu.au) (such as the built environment or design), please attend our Advanced Standing Advisory Day on Tuesday 14th February 2012 between 9.30am and 1pm. The Advanced Standing Day will be held in the gallery space (ground floor) of the Red Centre building (in the West Wing). Previous study in a related area may mean you are given credit for some core (compulsory) courses and therefore you may not need to enrol in the standard first year program. That is why attendance at the advanced standing advisory day is recommended.

Students who have completed previous tertiary studies in an [unrelated field](http://www.unsw.edu.au) (such as arts, science, medicine or law) do not need to attend the Advanced Standing Advisory Day. You may still apply for Advanced Standing, but you may do so directly with the Built Environment Student Centre. You will not need to attend on the day because your credit transfer will be for general education and elective courses, rather than core courses. You will need to enrol in the standard set of first year courses, according to your program listing in the UNSW Online Handbook.

Please contact the BE Student Centre if you are not sure if you should attend the Advanced Standing Advisory Day.

Postgraduate Students

Students enrol online via [my.unsw.edu.au](http://my.unsw.edu.au). To see what courses you should be enrolling in, refer to the Online Handbook. If you require assistance with enrolment and course selection the Built Environment Student Centre can advise you. We strongly recommend that you seek advice as early as possible, because courses fill up very quickly. The Student Centre is open from 8.30am to 5.30pm, Monday to Friday. We are located on the ground floor of the Red Centre building, West Wing – adjacent to the main faculty building.

You can also email us at [fbe@unsw.edu.au](mailto:fbe@unsw.edu.au) or phone 61 2 9385 4799.